

## Grizzly Challenge Charter School 2011 - 2012 INSTRUCTIONAL DUTY DAY CALENDAR – 2/17/2011 – Unapproved

**Classified Employees:**

Please identify your non-duty days with an "X" over the date.  
If you are a ten-month employee, you are to identify 45 non-duty days.  
If you are an eleven-month employee, you are to identify 23 non-duty days.

**Certificated Employees:** Please identify your non-duty days with an "X" over the date.

**Classified Management Employees:**

Please identify your non-duty days with an "X" over the date.  
Please identify your vacation days with a "V" over the date.  
Please identify your paid holidays (see Ed Code 45203) with an "H" over the date.  
(Duty days are days you are physically at work.)

Day/Event	Month	S	M	T	W	Th	F	S	Total Duty Days/Mo.	
July 4 Independence Day observed July 16-17 Intake days July 18 - 29 Pre-Challenge Class XXVII	JULY						4	2	10	
		3	4	5	6	7	8	9		
		10	11	12	13	14	15	16		
		17	18	19	20	21	22	23		
		24	25	26	27	28	29	30		
		31								
August 15 Staff Development	AUGUST		1	2	3	4	5	6	23	
		7	8	9	10	11	12	13		
		14	15	16	17	18	19	20		
		21	22	23	24	25	26	27		
		28	29	30	31					
September 5 Labor Day observed	SEPTEMBER						1	2	3	21
		4	5	6	7	8	9	10		
		11	12	13	14	15	16	17		
		18	19	20	21	22	23	24		
		25	26	27	28	29	30			
October 7 – 10 Home Pass October 10 Teacher work day, no school	OCTOBER								1	21
		2	3	4	5	6	7	8		
		9	10	11	12	13	14	15		
		16	17	18	19	20	21	22		
		23	24	25	26	27	28	29		
		30	31							
November 11 Veteran's Day observed November 24 Thanksgiving holiday observed November 25 Local holiday observed	NOVEMBER			1	2	3	4	5	19	
		6	7	8	9	10	11	12		
		13	14	15	16	17	18	19		
		20	21	22	23	24	25	26		
		27	28	29	30					
December 16 Graduation December 19 Teacher work day, no school December 23 Christmas holiday observed December 30 New Years holiday observed	DECEMBER					1	2	3	13	
		4	5	6	7	8	9	10		
		11	12	13	14	15	16	17		
		18	19	20	21	22	23	24		
		25	26	27	28	29	30	31		
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January 14-15 Intake days January 16 Martin Luther King, Jr. Day observed January 17 – 27 Pre-Challenge Class XXVIII	JANUARY	1	2	3	4	5	6	7	11	
		8	9	10	11	12	13	14		
		15	16	17	18	19	20	21		
		22	23	24	25	26	27	28		
		29	30	31						
February 20 Presidents' Day observed	FEBRUARY				1	2	3	4	20	
		5	6	7	8	9	10	11		
		12	13	14	15	16	17	18		
		19	20	21	22	23	24	25		
		26	27	28	29					
MARCH	MARCH					1	2	3	22	
		4	5	6	7	8	9	10		
		11	12	13	14	15	16	17		
		18	19	20	21	22	23	24		
		25	26	27	28	29	30	31		
April 20 Teacher work day, no school April 23 Spring holiday	APRIL	1	2	3	4	5	6	7	20	
		8	9	10	11	12	13	14		
		15	16	17	18	19	20	21		
		22	23	24	25	26	27	28		
		29	30							
May 28 Memorial Day observed	MAY			1	2	3	4	5	22	
		6	7	8	9	10	11	12		
		13	14	15	16	17	18	19		
		20	21	22	23	24	25	26		
		27	28	29	30	31				
June 16 Graduation June 18 Teacher work day, no school	JUNE						1	2	12	
		3	4	5	6	7	8	9		
		10	11	12	13	14	15	16		
		17	18	19	20	21	22	23		
		24	25	26	27	28	29	30		
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Employee's Name (please print) \_\_\_\_\_  
Employee's Signature \_\_\_\_\_ Date \_\_\_\_\_

<b>FOR CLASSIFIED EMPLOYEES</b>	
Duty Days: _____	Vacation Days _____
Paid Holidays: _____	Total Paid Days: _____

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*Supervisor's Signature* \_\_\_\_\_ *Date* \_\_\_\_\_