

Compress or Reduce PDF Document File Size

Open the PDF in Acrobat Pro

From the Advanced menu select either PDF Optimizer or Print Production > PDF Optimizer.

For most uses the Standard or default settings are sufficient. However, if after optimizing your PDF it is still too large. The settings you will want to adjust are Image Settings – shown in the red box in the image below. Start by changing the quality to Low or Minimum and/or changing Bicubic Downsampling to 100 on each of the three types of images.

