

## Frequently Asked Questions - Applicants

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### **What if I submitted fingerprints and have not received a response?**

Please allow a minimum of seven days before making a status inquiry. Applicants should check first with the applicant agency that requested the background review since the DOJ sends results directly to the applicant agency. Poor quality fingerprints, records that contain criminal information, erroneous information submitted on the fingerprint transaction, and individuals born before 1920 who have submitted manual fingerprints in the past may delay the reporting of results.

Since the DOJ normally responds to the applicant agency, please check with the agency first. If a requesting agency does not have results yet and digital Live Scan fingerprints were submitted, you may use the automated telephone system to check on your submission. You will need the following information: (1) your date of birth; and (2) the 10-digit Automated Transaction Identifier (ATI) number that appears at the bottom of the Department of Justice form requesting Live Scan fingerprint background checks. The ATI number always appears in the following sequence: 1 LETTER; 3 NUMBERS; 3 LETTERS and 3 NUMBERS.

### **Can my request be expedited for an additional charge?**

No. Unfortunately, the DOJ does not offer an expedited process.

### **I obtained an expungement pursuant to Penal Code section 1203.4 for an offense, why is it still on my record?**

Section 1203.4 does not obliterate the fact that a defendant has been "finally adjudged guilty of a crime." It merely frees the convicted felon from certain "penalties and disabilities" of a criminal or like nature.

### **My employer is asking for a copy of my criminal history record? May I give it to them?**

No. California Penal Code section 11142 prohibits you from giving a copy of your criminal record to an unauthorized third party. In addition, California Penal Code section 11125 prohibits an individual or agency from requiring you to provide him/her or the agency with a copy of your criminal record or proof that a record does or does not exist. Violation of either of these sections is a misdemeanor offense.