



SAN LUIS OBISPO COUNTY TEACHER INDUCTION PROGRAM (TIP)



Mentor Responsibilities Agreement

NAME: _____
First Middle Last

ADDRESS: _____
Street City State Zip

DISTRICT: _____ SCHOOL: _____

School Phone: _____ Home Phone: _____

Email: _____ Cell Phone: _____

Name(s) of Participating Teacher(s): _____

My current position: _____ full-time mentor _____ part-time mentor _____ full-time classroom teacher/mentor

*I agree to participate in the San Luis Obispo County Teacher Induction Program. I understand that this program will address meaningful issues and the individual needs of the program participants in order to increase their effectiveness in the classroom and ultimately enhance student achievement. **Six Continuing Education Units from Cal Poly are available and are contingent upon the successful completion of the responsibilities listed below.***

I agree to:

- (1) *Develop a trusting and supportive relationship with each participating teacher, characterized by openness, sharing, confidentiality, and reflection.*
- (2) *Demonstrate commitment to personal professional growth and I am willing to participate in professional training to acquire knowledge and skills needed to be an effective mentor.*
- (3) *Collaborate with other mentors and colleagues to assist with participating teacher support.*
- (4) *Work with participating teacher(s) weekly, implementing the activities of the formative assessment system, and provide support to my participating teacher by offering guidance, assistance and information.*
- (5) *Assist participating teacher(s) in maintaining evidence of teacher and student growth.*
- (6) *Incorporate district goals with the participating teacher's Individual Learning Plan to guide his or her growth as a developing teacher.*
- (7) *Maintain weekly formal and informal contact with each designated participating teacher, identifying areas of strength, areas of growth, next steps, and the related California Standards for the Teaching Profession. (CSTP)*
- (8) *Released mentors: meet weekly with each participating teacher, conducting periodic observations, Non-released mentors: meet weekly with each participating teacher; use **seven full-release days** and participate in formative assessment activities and full-day Teacher Induction Program Mentor Forums.*
- (9) *Released and non-released mentors attend and participate in the colloquium in May or June.*
- (10) *Participate in the program evaluation process and comply with district and program reporting procedures.*

Signature _____ Date _____

Signature _____ Date _____

Teacher Induction Program Coordinator

Please return to the Teacher Induction Program Office
San Luis Obispo County Office of Education, 3350 Education Drive, San Luis Obispo, CA 93405
805-782-7276