

COVID-19 Operations Written Report

| Local Educational Agency (LEA) Name | Contact Name and Title | Email and Phone | Date of Adoption |
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| San Luis Obispo County Office of Education (SLOCOE) | Katherine Aaron Assistant Superintendent, Student Programs and Services | kaaron@slocoe.org 805-782-7321 | June 25, 2020 |

Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of the changes your LEA has put in place. LEAs are strongly encouraged to provide descriptions that do not exceed 300 words.

Provide an overview explaining the changes to program offerings that the LEA has made in response to school closures to address the COVID-19 emergency and the major impacts of the closures on students and families.

Beginning March 13, 2020, students enrolled in SLOCOE’s alternative education programs have received regular information and updates, including food service, childcare and closure information via SLOCOE’s website, automated calls, Remind app and direct phone calls, emails and letters. Students have been offered a variety of distance learning opportunities, including mailed-out hard copies of assignments and curriculum, access to Google Classroom for notes, assignment completion and supplemental learning resources for all subjects, including CTE and access to the Edgenuity online learning platform. Students have the opportunity to complete and turn in work through any method (mail, email, text, Google Classroom, etc.) and are not penalized for late assignments. School staff has modified the school’s PBIS matrix to reflect distance learning expectations and students have opportunities to earn incentives, such as gift cards for basic essentials, based on positive behaviors, work completion and weekly check-ins with school staff. Teachers and school staff are conducting regular student and family check-ins via phone, text or videoconference, providing academic and social-emotional support. Students with IEPs and 504 plans continue to be offered services remotely via phone and videoconference. Referrals continue to be made to outside agency supports including County Behavioral Health and Drug and Alcohol services, and therapists and counselors continue to provide services via phone or videoconference. SLOCOE staff has collaborated with outside agencies, including Probation, to conduct physically distanced home visits as needed to ensure families are supported, have materials necessary for distance learning, and/or facilitate continued participation in the IEP process. All programs have had a 100% participation rate in weekly check-ins with staff as well as 100% of students have been provided with distance learning materials. There has been an increase in parent involvement through the weekly check-ins. Additionally, there has been an increase in assignment completion, positive use of technology and student motivation and morale with the implementation of the PBIS distance learning matrix and incentives.

Provide a description of how the LEA is meeting the needs of its English learners, foster youth and low-income students.

Due to the high percentage of unduplicated students, English learners, foster youth and low-income students, served in our programs, above 83%, all of our students benefit from the intensive programs and services. These programs include: curriculum embedded in the distance learning that addresses the social emotional needs of our unduplicated students including mindfulness activities and social emotional learning lessons. Also included in the distance learning curriculum are English 3D lessons addressing English learner progress. During this time of closure, our Foster Liaison continues to track and support foster youth so we can reach out to meet basic needs plus technology and counseling needs. Counseling services continue to be provided virtually. Communication continues to be provided in primary home language including parent updates on the Remind app and automated system along with newly established office hours. Support to parents for meals is offered within districts of residency. Continued use of PBIS matrices for behavior and an added distance learning matrix with continued incentives for students meeting these positive behaviors are in place.

Provide a description of the steps that have been taken by the LEA to continue delivering high-quality distance learning opportunities.

For the students enrolled at SLOCOE Juvenile Court School, staff has collaborated with San Luis Obispo County Probation to implement high-quality distance learning opportunities which include: daily office hours via telephone; daily lessons presented through paper packets and Google classroom; distribution of 1:1 Chromebooks; daily check-ins, support and tutoring by teachers/paraprofessionals to students via telephone; provision of supports, accommodations and modifications per IEPs and 504 plans; and provision of virtual related services per IEPs and 504 plans. For the students enrolled at SLOCOE Community School, staff has implemented high-quality distance learning opportunities which include: daily offices hours via telephone; weekly contact with students and/or parent(s) to check-in on student wellbeing, determine the need for assistance with packet work and ability to access Google classroom; distribution of Chromebooks; weekly packets mailed to students with a stamped envelope to return completed work; provision of teacher notes to each student; lesson notes for directions and self-checking of answers for each lesson; access to Edgenuity on-line courses; provision of supports, accommodations and modifications per IEPs and 504s; and provision of virtual related services per IEPs and 504 plans.

Provide a description of the steps that have been taken by the LEA to provide school meals while maintaining social distancing practices.

The students enrolled at SLOCOE Juvenile Court School are incarcerated youth who reside at the Juvenile Services Center. These students are provided three meals a day by San Luis Obispo County Probation. The students enrolled at SLOCOE Community School reside in their districts of residence which are located throughout the county. To eliminate the need for students and/or families to travel outside their district of residence, the students are provided school meals, by their district of residence through the National School Lunch program, including breakfast. SLOCOE continues to provide updated information regarding food services, including local organizations that provide food for all family members, via SLOCOE's website, automated calls, Remind app and direct phone calls, emails and letters.

Provide a description of the steps that have been taken by the LEA to arrange for supervision of students during ordinary school hours.

The implementation of distance learning for SLOCOE schools occurs Monday through Friday during normal school hours which includes real time interaction with teachers and/or support staff via phone, videoconference and/or Google classroom.

SLOCOE, along with all the LEAs in San Luis Obispo County, formed a partnership with local government agencies, Cuesta College and California Polytechnic State University-San Luis Obispo, to provide childcare supervision. Specific childcare locations were determined following a survey of stakeholders, and potential participants, resulting in childcare centers being strategically placed in the north and south areas of the county. Programming support was provided through community partners that include Champions Childcare and the San Luis Obispo YMCA.

Childcare is provided from 7:00 am – 6:00 pm daily for families who complete online registration forms. The childcare of first responders, health care staff and essential service works are given priority enrollment. Children beginning at age three are eligible for services. Activities include support with distance learning assignments, language instruction, social development, outdoor education, athletics, movement, dance and dramatic play. Nutrition is provided by various partner agencies.

Data indicates the families requesting childcare services have had them provided.