

# COVID-19 Operations Written Report

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone	Date of Adoption June 2, 2020
San Luis Coastal Unified School District	Kim McGrath Assistant Superintendent	<a href="mailto:kmcgrath@slcusd.org">kmcgrath@slcusd.org</a> 805-549-1205	

**Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of the changes your LEA has put in place. LEAs are strongly encouraged to provide descriptions that do not exceed 300 words.**

Provide an overview explaining the changes to program offerings that the LEA has made in response to school closures to address the COVID-19 emergency and the major impacts of the closures on students and families.

March 13, 2020 was the final day of in person instruction for San Luis Coastal for the 2019-20 school year. Every single department in our organization adjusted to the needs of our students and families. Schools were sanitized and disinfected, food was served every day, call centers were created for families in need, funds were raised by our supportive foundation, technology converted to a full support system, etc. After two days of training and planning, all instruction was changed to a distance learning plan. This plan included a check-out system of devices and wifi hotspots to families that needed it. Almost 3000 devices and 600 hotspots were checked out to families. Our amazing educators began providing quality instruction to all students through district-supported online platforms.

Provide a description of how the LEA is meeting the needs of its English learners, foster youth and low-income students.

San Luis Coastal has made an intentional effort to ensure all students, with an intentional focus on socio-economically disadvantaged, EL, and foster/homeless youth, are engaged in a variety of ways. While teachers provide quality instruction, a district-wide system started to track student engagement. This system tracks student log-ons and a 3 tiered structure that accounts for levels of engagement. Our district continually reports over 95% student log-ons engagement. This remarkable percentage is due to the intentional efforts for students including counselors working with small groups and individuals, and office staff that continually makes follow-up phone calls to these student groups. Our counselors and Marriage and Family Therapists continue to make contact with their students and families, ensuring that counseling supports are continued through the closure and that families have access to resources in our community as needed. Our Family Resource Center is focused on helping meet the basic needs of students and families in these groups.

Provide a description of the steps that have been taken by the LEA to continue delivering high-quality distance learning opportunities

Our board of education decided to close schools on Friday, March 13, 2020. We began a distance learning program the following Wednesday, March 18, 2020. Initially, teachers designed their own google classroom coursework. The Instructional Services department developed a comprehensive Distance Learning Plan for PK-12 that set parameters and expectations for both staff and students/families. We had K-6 teams develop lesson plans and a scope and sequence that all teachers would use and follow. We developed a website that listed all of the lessons and links to ELA/Math/Science/PE/Music lessons for all students. We have a system in place to monitor student engagement and we follow up with those students who are not engaged. From the anecdotal feedback we have received from the community the program is working and students are continuing to learn.

For our students with IEPs, Distance Learning Plans were created with the individual needs of each child considered, virtual supports and services were planned and executed for our students, and parents were consulted on how to best support their child. For our students with Section 504 Plans, all staff were reminded of accommodations necessary in virtual instruction, and the families were contacted regarding concerns each may have.

Provide a description of the steps that have been taken by the LEA to provide school meals while maintaining social distancing practices.

SLCUSD began serving breakfast and lunch pick up service for the first two weeks of the closure. With the state and federal waiver, we were able to supply meals to the entire birth to age 18 community. The number of meals quickly rose to 15,000 meals (breakfast and lunch) a week. In order to provide better safety for our staff as well as alleviate the need for families to come to the site each day, we moved to a weekly pick up. With another waiver from the state, we are now serving a week's worth of meals to SLCUSD kids and their siblings breakfast and lunch each Wednesday. They pick up the meals for the week and return each Wednesday for the next week of meals. This program has been very successful and helpful to our families. All meals are free and we continue to serve 13,000 to 15,000 meals a week with our new process. We did open up the serving window on Wednesdays to accommodate the number of vehicles to ensure proper social distancing. Families save by not having to go to the site each day and our staff is only serving the public once a week which also helps protect them as well.

Provide a description of the steps that have been taken by the LEA to arrange for supervision of students during ordinary school hours.

San Luis Coastal, along with all the LEAs in San Luis Obispo, formed a partnership with local government agencies, Cuesta College, Cal Poly San Luis Obispo, and the San Luis Obispo County Office of Education to provide childcare supervision. Specific childcare locations were determined following a survey of stakeholders, and potential participants, resulting in childcare centers being strategically placed in the north and south areas of the county. Programming support was provided through community partners that included Champions Childcare, and the SLO YMCA. Childcare was provided from 7:00-6:00 daily for families who complete online registration forms. The children of first responders, health care staff, and essential service workers were given priority enrollment. Children beginning at age three were eligible for services. Activities included support with distance learning assignments, language instruction, social development, outdoor education, athletics, movement, dance, and dramatic play. Nutrition was provided by various partner agencies. There are currently approximately 25 students at our CL Smith campus.

California Department of Education

May 2020