

SAN LUIS OBISPO COUNTY OFFICE OF EDUCATION

TEACHER: SEVERELY HANDICAPPED (Elementary, Middle School, Secondary)

REPORTS TO: Executive Director, Special Education

SUPERVISES: No supervisory responsibilities

DEFINITION:

Under the direction of the supervisor, provide directed learning experiences in the cognitive, psychomotor, and affective domains, daily living skills and vocational training for severely handicapped students 3 to 22 years of age. Oversee support services to students, supervise instructional assistants and volunteers in the classroom, and perform other related duties.

QUALIFICATIONS:

Required:

1. A valid California credential, authorizing teaching the Severely Handicapped.
2. A valid California driver's license.
3. A demonstrated ability to communicate effectively orally and in writing.

Desirable:

1. Experience teaching in the same discipline.
2. Membership in professional organizations.
3. Established pattern of professional growth.

KNOWLEDGE AND ABILITY:

1. Knowledge of modern teaching methods and techniques, especially within the domain of the credential.
2. Ability to manage and prioritize multiple activities.
3. Ability to communicate orally and in writing sufficient to express ideas, thoughts, lesson material and instructions clearly to students, community and staff.
4. Ability to collaborate effectively on inter- and intra-agency levels.
5. Ability to assess individual needs, establish realistic and appropriate goals and objectives, and design and implement a program for each student.
6. Ability to plan and conduct a system of continuous evaluation of each student's progress.
7. Ability to confer effectively with parents.
8. Ability to participate in scheduled staff meetings and IEP meetings.
9. Ability to maintain suitable learning environment including appropriate planning and organization of classroom, and providing appropriate materials.
10. Ability to keep accurate class records, including attendance records and lesson plans, and submit reports in a timely manner.
11. Ability to direct and evaluate instructional assistants and volunteers.
12. Ability to drive a car.

ESSENTIAL FUNCTIONS:

1. Assess individual needs of each student.
2. Establish realistic and appropriate goals and objectives for each student.
3. Design and implement a program for each student.
4. Plan and conduct a system of continuous evaluation of each student's progress.
5. Confer with parents.
6. Maintain suitable classroom control.

7. Maintain suitable learning environment including appropriate planning and organization of classroom.
8. Provide appropriate materials for students.
9. Consult with appropriate support personnel.
10. Keep accurate class records, including attendance records and lesson plans.
11. Submit necessary reports in a timely manner.
12. Provide adequate information for substitutes.
13. Direct and evaluate aides and volunteers.
14. Develop and implement reasonable personal goals and objectives.
15. Attend scheduled staff meetings and IEPs.
16. Facilitate regular classroom integration by establishing rapport with on-site personnel.
17. Drive a car.

PHYSICAL REQUIREMENTS:

1. Dexterity of hands and fingers to operate specialized medical equipment.
2. Seeing to read a variety of materials and monitor student health conditions.
3. Hearing and speaking to exchange information,
4. Bending at the waist, kneeling or crouching to assist students.
5. Reaching overhead, above the shoulders and horizontally.
6. Walking on uneven terrain.
7. Sit in low chairs or on the floor.
8. Climb stairs.
9. Reach overhead.
10. Sitting or standing for extended periods of time.
11. Physical ability to lift 45 pounds from floor to waist.
12. Physical ability to lift 25 pounds from waist to shoulder.
13. Physical ability to lift 23 pounds from shoulder to overhead.
14. Physical ability to carry 23 pounds.
15. Physical ability to push 48 pounds.
16. Physical ability to pull 75 pounds.
17. Physical ability to position a student who may weigh 150 pounds or more, to conduct two-person lifts, and to manipulate wheelchairs and orthopedic devices such as lifts, slings, etc.
18. Physical agility to position a student who may weigh 150 pounds or more, and to manipulate wheelchairs and orthopedic devices.

NOTE: This list of essential functions and physical requirements is not exhaustive and may be supplemented as necessary in accordance with the requirements of the job.

Teacher Salary Schedule

Adopted:

Revised:

6/26/02, 12/12/02, 9/1/12

Accountability for time:

Executive Director, Special Education

Tasks assigned by:

Executive Director, Special Education

Evaluated by:

Executive Director, Special Education

Hiring Authority:

Executive Director, Special Education