



**SISC**

Self-Insured Schools of California  
Schools Helping Schools

May 19, 2022

Hugo Bastidos  
Director, Operational Services  
San Luis Obispo County Office of Education  
3350 Education Dr.  
San Luis Obispo, CA 93405

Dear

On May 18, 2022, I completed your district's AHERA required three-year asbestos inspection. All areas indicated in the asbestos management plan as having asbestos-containing material or assumed asbestos-containing materials were visually inspected. There were no changes to any material or areas; therefore, your management plan reflects current material conditions.

Please sign the enclosed *District Summary* form and return it to SISC Property and Liability, Attention: Shelby Gonzales. The signed form will be added to your online management plan. Also enclosed is an informational sheet outlining your responsibilities as the district's AHERA designated person.

Also, please note that AHERA requires the school district to notify parents and employees each year that there are asbestos-containing building materials present in the schools and the asbestos management plan is available for review. A copy of this letter has been put in your asbestos management plan to show your legal compliance with AHERA.

If you have any further questions, feel free to contact me at (661) 636-4604.

Sincerely,

Shelby Gonzales  
AHERA Accreditation Numbers  
NATEC International Inc. —  
Building Inspector: FACS BIR1123  
Management Planner: FACS MPR0720

SG  
Enc.

P.O. Box 1847, Bakersfield, CA 93303-1847  
2000 K St. • Larry E. Reider Education Center, Bakersfield, CA 93301  
ph: 661.636.4710 fx: 661.636.4156 • [sisc.kern.org](http://sisc.kern.org)

*A Joint Powers Authority administered by the Kern County Superintendent of Schools Office, Mary C. Barlow, Superintendent*

## SLOCOE ASBESTOS ABATEMENT PLAN and OPERATING PROCEDURES 2022-23

### A) Roofing Projects (Non-Bond/Modernization Projects)

1. Determine what roofs will be disturbed. (District)
2. Contact SIPE for sampling at least 2 - 4 weeks before the desired construction start date. (District)
3. Inspect and sample suspect asbestos containing roofing materials. (SIPE Project Mgr.)
4. Prepare an inspection report. (SIPE Project Mgr.)
5. Hire a certified asbestos abatement contractor or certified asbestos roofing contractor. (District)
6. Contact SIPE if you would like a SIPE Project Mgr. to oversee abatement activities. (District)

Note: Roofing materials are not included in Asbestos Management Plans. If roofing is related to a bond/modernization project, see Section C. \*Allow time for abatement if necessary.

### B) General Maintenance and Repairs

1. Determine the scope of work/what building materials will be disturbed. (District)
2. Contact SIPE for sampling at least 6 - 8 weeks before the desired construction start date. (District)
3. Inspect and sample suspect asbestos containing building materials. (SIPE Project Mgr.)
4. Prepare an inspection report. (SIPE Project Mgr.)
5. Conduct a job walk with prospective asbestos abatement contractor(s). (District, SIPE Project Mgr. and Contractor(s))
6. Prepare an asbestos abatement job specification (SIPE Project Mgr.)
7. Hire a certified asbestos abatement contractor. (District)
8. If required, notify SLO County Air Pollution Control District. (Contractor)
9. At least two weeks before asbestos abatement, notify the SIPE Project Mgr. of project timelines and related details. (District)
10. Read and follow the abatement job specifications. (Contractor)
11. If required, build a negative pressure containment, and notify the SIPE Project Mgr. when completed for a containment inspection. (Contractor)
12. Issue a Notice to Proceed. (SIPE Project Mgr.)
13. Oversee the abatement project, conduct visual inspections, collect clearance air samples, and issue a Notice of Completion. (SIPE Project Mgr.)
14. Send all final abatement documents to the District. (SIPE Project Mgr.)
15. Save all abatement documents in permanent record storage. (District)

### C) Bond and Modernization Projects

1. Determine the scope of work/what building materials will be disturbed. (District)
2. Contact SIPE for sampling at least six months before the desired construction start date. (District)
3. Inspect and sample suspect asbestos containing building materials. (SIPE Project Mgr.)
4. Prepare an inspection report. (SIPE Project Mgr.)
5. Conduct a job walk with prospective asbestos abatement contractor(s). (District, SIPE Project Mgr. and Contractor(s))
6. Prepare an asbestos abatement job specification (SIPE Project Mgr.)
7. Hire a certified asbestos abatement contractor. (District)
8. If required, notify SLO County Air Pollution Control District. (Contractor)

9. At least two weeks before asbestos abatement, notify the SIPE Project Mgr. of project timelines and related details. (District)
10. Read and follow the abatement job specifications. (Contractor)
11. If required, build a negative pressure containment, and notify the SIPE Project Mgr. when completed for a containment inspection. (Contractor)
12. Issue a Notice to Proceed. (SIPE Project Mgr.)
13. Oversee the abatement project, conduct visual inspections, collect clearance air samples, and issue a Notice of Completion. (SIPE Project Mgr.)
14. Send all final abatement documents to the District. (SIPE Project Mgr.)
15. Save all abatement documents in permanent record storage. (District)

Note: If an urgent situation arises (fire, flood, roof-leak, etc.), contact SIPE immediately.