

IF YOU HAVE THE FOLLOWING



STOP-DO NOT ENTER THE BUILDING

CONTACT YOUR SUPERVISOR AND FOLLOW UP WITH YOUR HEALTH CARE PROVIDER

Thank you for helping us keep SLOCOE safe.

HOW TO PROTECT YOURSELF

Currently Pfizer, Johnson & Johnson, and Moderna offer a COVID-19 vaccine to assist in the prevention of this virus.

As with any virus, there are also steps you can take to protect yourself and those around you:

- Wash hand with soap and water for at least 20 seconds. If soap is not available, use an alcohol-based hand sanitizer
- Avoid touching eyes, nose or mouth with unwashed hands
- Avoiding close contact with people who are sick
- Staying away from work, school or other people if you become sick with any of the COVID-19 symptoms
- Cover your cough or sneeze with a tissue and discard the tissue
- Physical distancing of 6 feet
- Wearing face mask as required
- Clean and disinfect frequently touched objects and surfaces

For more information, please visit:

<https://www.slocoe.org/covid-19-information-resources/covid-19-information-for-employees/>

2023-24 Health Management & Safety Committee

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Injury & Illness Prevention and Safety Incentive Program



SAN LUIS OBISPO COUNTY
OFFICE OF EDUCATION

LEADERSHIP ■ COMMUNITY ■ SERVICE
JAMES J. BRESCIA, ED. D., SUPERINTENDENT

HEALTH MANAGEMENT & SAFETY COMMITTEE

Statement of Purpose and Objectives:

The Health Management and Safety Committee will assist all employees in sustaining a culture of safety awareness. This requires open lines of communication where employees have the opportunity and are eager to participate in safety programs.

Employees are encouraged to voice concerns about safety hazards or potential hazards or to immediately report a work related injury/illness with full support of the San Luis Obispo County Office of Education (SLOCOE).

Committee Goal:

Our goal for 2023-24 is to facilitate a continued reduction in accidents and injuries at SLOCOE, increased awareness and self responsibility of safe practices, create & maintain safe environments, and to see an overall increase in employee participation in the safety incentive program and monthly building safety meetings.



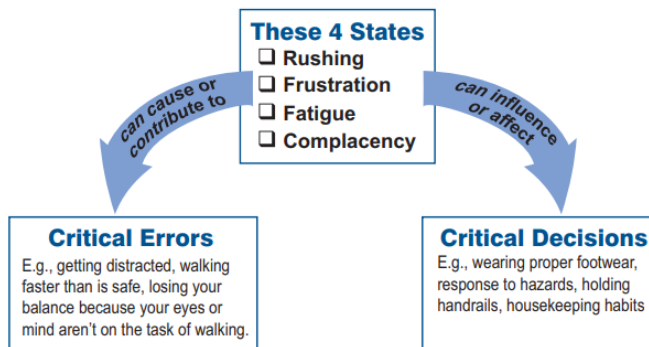
The San Luis Obispo County Office of Education, through its administration and management, is committed to the safety and health of all employees, including volunteers, and recognizes the need to comply with regulations governing injury and accident prevention and employee safety. By making safety a high priority for every employee, the District can reduce injuries and illness, increase productivity, and promote a safer and healthier work environment.

An addendum to the District's Injury and Illness Prevention Program is a framework applicable during the current (COVID-19) public health emergency. The protocols that are outlined in this document are a phased approach and will be modified based on the ongoing and updated guidance from the CDC, state and local public health agencies, and District operations.

The COVID -19 Addendum can be located on the SLOCOE website, HMSC Resource link: <https://www.slocoe.org/divisions/operational-services/health-management-and-safety-committee/injury-and-illness-prevention-program/>

Did you know that many of the most expensive and frequent injuries occur from slips, trips, and falls during the normal course of a work day in environments we know well?

The 4 States that Affect Slips, Trips and Falls



Use the following forms to request safety equipment that can be used to eliminate hazards, or to report "near miss" accidents or safety concerns to your supervisor, the Safety Coordinator, and the Health Management & Safety Committee.

- ⇒ Request to Fund or Correct a Safety Hazard
- ⇒ Near Miss Accident Reporting Form
- ⇒ Self-Inspection Form for a work group or site

Listed from can be located at: <https://www.slocoe.org/divisions/operational-services/health-management-and-safety-committee/safety-incentive-programs>

Your continued vigilance and care can help to save our organization many thousands of dollars each year. Funds which we all would prefer to have available for students, programs and staff. Injuries can be permanent and devastating to employees, their families, and co-workers. There is no doubt that a healthier organization is better able to provide the services that are vital to all.

SAFETY INCENTIVES PROGRAMS

Caught In the Act

- * Catch a colleague in the act of being safe.
- * The "Perpetrator" wins a **\$25 GC**
- * "Agent At Large" wins a **\$10 Amazon GC**.
- * Complete the online Caught In the Act Form

<https://www.slocoe.org/divisions/operational-services/operational-services-resources/>

Complete a Safety Module \$25 GC

1. <https://slosipe.org/services/online-training/>
2. Submit the certificate of completion to the committee for the monthly random draw

Health & Fitness Challenge \$25 GC

Complete and fill out a log sheet showing at least 15 minutes of exercise for at least 10 days each month, form can be located at <https://www.slocoe.org/divisions/operational-services/operational-services-resources/>



SIPE Monthly Safety Online Quiz \$50 GC

- ◇ Attend your work group's monthly safety meetings
- ◇ Watch for an emailed link to the online quiz on each month's topic.
- ◇ Satisfactory completion of each quiz automatically enters you into the monthly drawing.

Submit your entries to jcurto@slocoe.org, or a committee member before the third Thursday of each month. Submissions will be for the prior month. The submission pool will be renewed monthly.

WINNERS OF THE \$25 or \$50 gift cards will be eligible to win no more than once within 90 days